



# POLICIES

***It is true that children are more likely to pattern their behaviors and attitudes after those being modeled by adults. By setting good examples of positive health we can make our children's lives better.***

**Tuition:** We offer a full day rate which is \$68.00. Tuition is requested to be paid at the beginning of each month in full.

**Schedule:** Hours of our care facility are 7:30-4:30 Monday – Friday. We can also offer services up to 5:30pm in certain circumstances for an additional \$10.00. Sweet Peas requests a 30-day month advance notice of all foreseeable changes to your child's schedule. Sweet Peas requires a 3-day minimum. We believe routine is best for all whenever possible.

**One time application cost:** \$150.00 due at time of application cost. (Non-refundable)

**Paid Holidays & Vacations:** Thanksgiving and post Friday, Christmas Day & New Years Day, President's Day, Memorial Day, Labor Day and Independence and post Friday. We will be closed the week between Christmas Eve and New Years Day, Spring Break, and one floating holiday week which you will be given 30 days in advance. Sweet Peas requests a half day rate of daily tuition for each vacation and holiday listed. [Click here for Calendar for days.](#)

**Meal times:** Each care day Sweet Peas offers to provide healthy organic lunch and snacks for your child. To ensure proper nutrition for growing bodies, we provide only whole, fresh foods like fruit, vegetables and protein. Sweets like cookies, candy, and sugary drinks are strongly discouraged and will not be offered. Likewise, processed foods like crackers, chips and pretzels are discouraged. We serve and support organic fruits and vegetables whenever possible. Please let us know if your child has any food sensitivities or allergies.

**Items a child should bring on a daily basis:** The cubby should be stocked with sufficient diapers as applicable, wipes, changes of clothing, a blanket/sheet or sleeping bag for nap time. The blanket/sheet or sleeping bag should be taken home on Fridays for a weekly wash. We will supply a crib/mat for each child at nap time. A favorite plush or toy is always nice for comfort or sharing. Please bring a bottle of sunscreen of your choice because we are often outdoors.

**A sick child:** In order to stop the spread of any contagious illnesses we ask you to keep your child home if the following items are present. Of course please use our golden rule of thumb if you are unsure.

Here's a guideline to help you decide: 1. Any fever at all! 2. Runny noses; cloudy, yellow or green mucous or clear excessive running nose of any kind 3. Overly irritable or cranky behaviors 4. Abnormal rashes that require intense care 5. Flu-like symptoms; Diarrhea or vomiting 6. Pinkeye 7. When given vaccinations please keep your child home for 24 hours

PLEASE keep your child home and call us to discuss between 5pm and 7pm.

Sweet Peas must still bill our full day rate if your child is sick. It is our sincere hope that these measures will help ensure both Sweet Peas and your child's well being. Thank you!

**Safety:** No child will be released to anyone other than a parent without verbal or written permission. Once written documentation is received we will ask to make a photocopy of the authorized temporary care individual's state ID. This policy is intact to protect the safety and well being of your child and other children in the child care.

Sweet Peas area is equipped with fire alarm and carbon monoxide detectors. We also know how to use a first aid kit and fire extinguisher. Our space is completely fenced in and secure.

Sweet Peas area is cleaned on a daily basis. The floors are swept and mopped everyday. All the cleaning products used are non-toxic. You can expect throughout the day we will keep our hands washed because it is truly the best way to prevent illnesses from passing from child to child. We have a kid-height sink in the play area to empower the children to do their part.

**Please sign below indicating that you have read, understand and agree to the above policies and concepts.**

Sign \_\_\_\_\_ Date \_\_\_\_\_